

GOVT. OF INDIA/ MINISTRY OF DEFENCE ADVT. NO. 3201/2026**(ONLY ONLINE APPLICATIONS WILL BE ACCEPTED)**

1. **Ship Building Centre, Visakhapatnam**, a work centre under Ministry of Defence (R&D) invites applications from Indian Citizens for recruitment for General Central Service Group 'C', Technical/ Non- Technical, Non-Gazetted, Non-Ministerial Posts as per details given below.

2. Details of Vacancies.

Post Code	Grade / Pay Level (7 th CPC)	Trade	No. of vacancies (Subject to Variation)						Horizontal Reservation	
			UR	SC	ST	OBC	EWS	Total	ESM	PwBD
CA'A'	Construction Assistant 'A' (Level 2)	Fitter	03	-	-	-	-	03	-	-
CH	Construction Handler (Level 1)	Electrician	02	-	-	-	-	02	-	-
FED (OG)	Fire Engine Driver (Ordinary Grade), Level - 3	-	02	-	01	-	-	03	-	-
CMTD (OG)	Civilian Motor Transport Driver (Ordinary Grade) Level - 2	-	01	-	-	-	-	01	-	-

Note: Post of FED(OG) CMTD (OG) are identified NOT suitable for PwBD.

3. **Service Liability / Promotional Avenues.** The posts carry All India Service liability and the promotional avenues will be governed by the applicable Recruitment Rules and Govt. of India orders/ instructions issued from time to time.

4. **Age Limit.** 18 to 27 years. The Crucial date for determining the age limit will be the closing date for receipt of online application. Only matriculation/ SSC issued by concerned Education Board will be considered as proof of Date of Birth.

5. Age Relaxation.

Category	Age relaxation permissible beyond the upper age limit for Group 'C' Post
ST	05 Years (applicable for reserved post only)
PwBDs	10 Years
Departmental Candidates with 03 yrs regular and continuous service in Central Government as on Closing date for receipt of online application	Up to 40 years of age and ST - 45 (40+05) years of age. This concession is subject to the condition that the past service rendered in the department will be useful for efficient discharge of duties in the categories of posts

6. Qualifications.

Post Code	Educational/ Technical Qualification
CA'A'	(i) Secondary School Certificate (10 th Standard pass under 10+2 system)*. (ii) Industrial Training Institute (ITI)/ National Apprentice Certificate (NAC) or equivalent in the required trade. (iii) Two years experience in the required trade.
CH	(i) Secondary School certificate (10 th Standard pass under 10+2 system)*. (ii) Certificate from a recognised Industrial Training Institute (ITI) in the required trade.
FED (OG)	(i) Possession of a valid driving license for heavy motor vehicles; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a heavy motor vehicle for at least three years; (iv) Pass in 10 th standard from a recognized Board; and (v) Must be physically fit and capable of performing strenuous duties.
CMTD (OG)	(i) Possession of a valid driving license for motor cars and light motor vehicles; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a motor car for at least three years; and (iv) Pass in 10 th standard from a recognized Board. Desirable: Possession of a valid Driving License of Heavy Vehicles.

***Note:-** (i) SSC from recognized Boards will also be considered. (ii) No weightage can be given for additional Qualifications other than the prescribed in Recruitment Rules. Possession of higher academic/ Technical qualifications shall not entitle the candidate to claim for higher pay parity with other post/ cadre, designation or any other benefits other than those admissible to the post advertised as governed by respective Recruitment Rules and Govt. of India norms from time to time.

7. **Reservation.** Reservation for SC/ ST/ OBC/ EWS categories is available as per extant Government Orders. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS candidates which will thus comprise of SC, ST, OBC, EWS who are lower in merit than the last candidate on merit list of unreserved category but otherwise found suitable for the appointment or has availed age relaxation available for SC/ ST/ OBC category. Reservations for PwBDs & ESM fall under the category of horizontal reservation which cuts across vertical reservation i.e. reservation for SC/ ST/ OBC/ EWS (what is called inter-locking reservation). The candidates selected against the PwBDs & ESM quota will be placed in the appropriate category of UR / SC / ST / OBC/ EWS, as the case may be. The candidates selected against PwBD quota have to be placed in appropriate category of UR / SC / ST / OBC/ EWS as the case may be.

Abbreviations Used. UR-Unreserved, SC-Scheduled Caste, ST-Scheduled Tribes, OBC-Other Backward Class, EWS- Economically Weaker Section, ESM- Ex-Servicemen, PwBDs-Persons with Benchmark Disabilities.

8. **Nature of Duties/ Job Profile.** Indicative duties and responsibilities of the above mentioned posts are listed as follows: -

CA'A' (Fitter)	Assembly/ installation/ testing/ maintenance of plant equipment, pressure vessels, special apparatus, plant waste storage tanks, heat exchangers, pipe work etc.
	Ability to read Engineering drawings and understand process plans.
	Undertake rigging of equipment and heavy loads.
	Undertake operation and maintenance of shore based plant support facilities and related Site activities in round the clock shift and general shift.
CH (Electrician)	Maintenance/ repair works ashore and on-board and any other work assigned by superior authority.
	To assist tradesman in undertaking different activities of Health Physics Unit of Department.
	To assist tradesman for Assembly/ Inspection/ Testing/ Operation/ Maintenance/ Trouble-shooting/ Rectification of Electrical Circuits/ of plant systems, equipment like Switch-boards, HT/ LT Panels, rectifiers, power transformers, alternators, AC/ DC motors, starters etc.
	Undertake work in shore based plant support facilities and related Site activities in round the clock shift and general shift.
FED (OG)	Assist in non-clerical office activities and any other work assigned by superior authority
	Drives the Fire Engine to the emergency scene/ location.
	Manoeuvres apparatus into position, Connects Hose line and operates pump panel to supply water pressure. Determines if, additional water supply lines are needed. Obtain line from other engine/ source, calculate water use and monitor water availability
	Replace nozzles and master stream tips. Performs tandem hook-up procedures at hydrants. Obtain secondary water supplies, pumps foam, assists in changing air bottles, clean, fills and replace air bottles and masks. Makes routine repairs to and maintenance apparatus and emergency equipment.
	Drive fire truck and operates the tailor of the vehicle. Work with crew to participate rescue operations and able of performing strenuous duties. Duties are of round the clock/ general shift
	Provides emergency & First-aid medical services and perform other related duties as required.
	Inspection for defects and deficiencies, Lubrication and minor adjustment, reporting minor and major defects beyond capacity to repair, updating of maintenance log and trip register
	Periodic inspection of lube oil, coolant and water, Cleanliness of Vehicles. Maintenance of vehicle, hoses, hydrants, pump sets etc. Any other work assigned by superior authority
CMTD (OG)	Driving of Light Motor/ Heavy Vehicles, periodic inspection of lube oil, coolant and water, Cleanliness of Vehicles, Inspection for defects and deficiencies, Lubrication and minor adjustment, reporting minor and major defects beyond capacity to repair, updating of maintenance log and trip register. Any other work assigned by superior authority. Duties are of round the clock/ general shift.

9. **Examination Fee.** Candidates (except SC/ST/PwBDs/Ex-Servicemen and Women candidates, who are exempted from payment of fee), are required to pay a fee of **Rs. 350/- (Rupees Three Hundred and Fifty**

only), excluding applicable taxes and charges, through online mode by using net banking or by using Visa/ Master/ RuPay Credit/ Debit Card/ UPI. Ex-Servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment, are **NOT eligible** for fee waiver. Ex-Servicemen not eligible for fee waiver are required to pay fee accordingly to their respective category. **Admit card will be issued for the examination only to those candidates who have successfully paid the examination fee or who are entitled to waiver of examination fee, subject to fulfilling other criteria of age and qualification.**

Note: (a) Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection. (b) In case you have made an unsuccessful online payment of fees and money has been deducted from your account, please wait for 07 working days for automatic refund of money to your account.

10. **Examination Cities.** The list of examination cities of different states will be made available in the online application form. The candidates are to select any three choices of cities from the list. SBC(V) reserves the right to cancel/ re-conduct examination for a particular centre or allot/ change the city of the candidate beyond the choices indicated by the candidates for administrative or other reasons. In case of more number of candidates applying for one city, few candidates may be allotted to any other city. Request for change of examination city/centre/date/session will not be entertained under any circumstances.

11. **Application for Multiple Posts.** Candidates applying for more than one post should submit their application, complete in all respects, separately. Candidates, who intend to apply for more than one post, should be aware that centre for each examination may be different, and examination may be on the same day/ shift. If examinations are in two different shifts on the same day, it will be the candidate's responsibility to reach the allocated centre. If the examination for multiple posts applied by candidate is in the same shift as the centre and shift allocation is an automated process, he/ she will be able to appear in the examination of one post as per his/ her choice. Choice to appear for a particular post will be the sole responsibility/ prerogative of the candidate. Administration will have no bearing in this respect. Further, candidates applying for multiple posts will have to pay examination fee against each post separately.

12. Mode of Selection

12.1 **Screening of Applications.** The Organisation will not carry out detailed scrutiny of all applications received online at the time of registration to allow candidates to appear for computer based examination. Merely fulfilling the basic selection criteria does not automatically entitle a person/ applicant to be called for the online test. Applicants while submitted online applications are advised to ensure that they meet eligibility criteria, to avoid rejection at later stage of selection process.

12.2 **Scheme of Examination.** Applicants for posts of CA'A', CH, FED(OG)& CMTD(OG) will have to appear in the online Computer Based Test (CBT) examination. There will be no Endurance test/ Skill test for CA'A' & CH applicants, however applicants for post of FED(OG) & CMTD(OG) will be shortlisted based on merit in CBT to undergo Endurance test/ Skill test to assess their physical fitness for performing strenuous duties/ trade work. Details of Endurance /Skill test is given in subsequent paragraph. **Skill test/ Endurance test shall be 'Qualifying in Nature' and qualified candidates will be considered towards preparation of final merit list of FED(OG) & CMTD(OG) only. The final provisional merit for all posts will be based on merit of Computer Based Test (CBT) only, subject to qualifying in Endurance/skill test as applicable for the post.**

12.3. **Pattern of Computer Based Test (CBT).** The online CBT examination will consist of multiple choice questions in bilingual (Hindi / English), except General English as follows: -

Ser	CA'A'/ CH	No. of Questions	FED/CMTD	No. of Questions	Duration
1.	General Intelligence	20	General Intelligence	25	120 Min
2.	General Awareness	20	General Awareness	25	
3.	Quantitative Aptitude	20	Quantitative Aptitude	25	
4.	Trade Syllabus	40	General English	25	
Total		100	Total	100	

12.4. **Qualifying Marks.** Minimum qualifying in aggregate for written examination, are as follows: -

(i) UR- 35%, (ii) OBC - 30%, (iii) All other categories - 25%

13. **Syllabus for Examination.** The indicative syllabus for subject recruitment is as follows: -

Subject	Post	Syllabus
General Intelligence		It would include questions of non-verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.
General Awareness	CA'A'/ CH/ FED/ CMTD	Questions are designed to test the general awareness of the environment and its application to the society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc.
Quantitative Aptitude		This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.
Trade Syllabus	CA'A'	Questions are designed to test ITI level knowledge of relevant trade including NAC/ working level knowledge.
	CH	Questions are designed to test ITI level knowledge of relevant trade
General English	FED/ CMTD	Candidates understanding of the basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms, fill in the blanks, spelling errors/ spot the error and its correct usage, etc. his/ her writing ability would be tested.

Note: The questions for CBT will be of a level commensurate with essential qualifications applicable for the post and not requires any special study for the subject.

14. Endurance / Skill Test

14.1 **Endurance Test (for FED Post).** For the post of 'Fire Engine Driver', candidates will be shortlisted in the ratio of at least 1:15 (No. of vacancy: No. of shortlisted candidates) for Endurance Test (qualifying in nature) based on merit obtained in CBT (subject to qualifying in CBT) and fulfilling the prescribed eligibility criteria. Qualified candidates will be considered for further Endurance Test consisting of :- Carrying filled sand & water buckets (100m) in 45 seconds, Squats (Uthak Baithak)-20 nos, Pushup-15, Bent Knee Sit-Ups-15.

Note: - Candidates are advised to get themselves checked for their medical fitness on their own prior to attending the Endurance test. Candidates undergoing Endurance test would do so at their own risk and SBC will not be responsible for any injury / mishap or medical problem during the course of recruitment process/ test.

14.2 **Skill Test (for FED Post).** Those Candidates declared qualified in Endurance Test for the post of FED(OG) will have to appear and must also qualify the **'Skill Test'** as specified below: -

14.2.1. Driving tests of DCP and Water Fire tenders on ramp as well on road, knowledge of rules of the Road & Symbols, routine checks prior to starting, practical knowledge of motor mechanisms, planned maintenance schedule including changing of types by rotation, detection of defects, first line repairs and general maintenance testing & taking over of vehicles after major repairs, emergency drills in live work situations, medical first aid, first aid firefighting, general do's and don'ts for Fire Engine Drivers, identification / nomenclature of generally used spares, identification & use of tool kits used in heavy vehicles, action to be taken in case of accidents, demanding stores/ spares / POL also the operation of engage / disengage of water pump for firefighting.

14.2.2 All candidates be made to change at least one tyre/ demonstrate process, explain/ rectify at least 03 minor defects and undertake 03 daily routines each prior to starting / handing over vehicles / fire tenders.

14.2.3 Standard of general awareness about ingredients of Fire, types of fire, fire prevention, first aid firefighting etc. will also be examined.

14.3 **Skill Test (for CMTD Post).** Candidates who appeared in CBT for CMTD (OG) post will be shortlisted in the ratio of at least 1:15 (No. of vacancy: No. of shortlisted candidates) based on merit obtained in CBT (subject to qualifying in CBT) to appear for **"Skill Test"** consisting of: - Driving on ramp as well on road, knowledge of rules of the road & symbols, routine checks prior to starting, knowledge of vehicle motor mechanisms, Driving of Heavy/ Light Motor Vehicles, Periodic inspection of lube oil, Coolant and water, Cleanliness of Vehicles, Inspection for defects and deficiencies, Lubrication and minor adjustment. There will be no Endurance test for CMTD(OG) post.

Note: -The above shortlisting ratio (1:15) may increase / decrease depending upon organisational requirements. There shall be no provision for re-evaluation/ re-checking at any stages of examination.

15. **Resolution of Tie.** In case one or more than one candidate secure equal aggregate marks, tie will be resolved by applying following methods, one after another till the tie is resolved: -

15.1 Date of Birth will be considered to arrive at the merit list, the older the candidate will prevail as the higher selected candidate in merit.

15.2 If DOB is also same then, alphabetical order in which the first names of the candidates appear will be considered.

16. **Script.** The provisioning of facility of scribe to the candidates having difficulty in writing will be as follows: 16.1 **PwBD (Disability 40% and above) – Blindness, Locomotor Disability (Both Arm affected- BA) Cerebral Palsy.** The facility of scribe is admissible to such PwBD candidates, if so desired by the person.

16.2 **Other Categories of PwBD (Disability 40% and above).** In case of other category of persons with benchmark disabilities, the provision of scribe/ reader/ lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write and scribe is essential to write

examination on his behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution in the prescribed format as per Ministry of Social Justice & Empowerment OM 34-02/2015DD-III dated 29 Aug 18.

16.3. **PwD Candidates (Less Than 40% Disability).** The facility of scribe and/ or compensatory time shall be granted solely to those having difficulty in writing subject to production of a certificate to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/ her behalf from the competent medical authority of a Government health care institution in the prescribed format as per Ministry of Social Justice & Empowerment OM 29-6/2019-DD-III dated 10 Aug 22.

16.4 **Production of Medical Certificate to Use Scribe (PwBD Less than 40%).** It is mandatory for PwBD/ PwD (less than 40% disability) candidates having difficulty in writing, who will be applying for provisioning of scribe during online application, to carry relevant certificate issued from appropriate medical authority in original. Failing to produce the same, the candidate may not be allowed the use of scribe and any compensatory time during examination. Further, PwBD/ PwD (less than 40% disability) candidates, who wish to use their own scribe to carry and submit relevant undertaking in the prescribed format. Failing to submit the same, the candidate will not be allowed use of own scribe. Further, administration will have no bearing to provide scribe to such candidates who will be applying for use of own scribe.

16.5 **Undertaking for Use of Own Scribe.** Candidates desirous of availing facility of own scribe must carry undertaking in the prescribed format for PwBD and PwD candidates (less than 40% disability) as per Ministry of Social Justice & Empowerment OM 34-02/2015-DD-III dated 29 Aug 18 and OM 29-6/2019-DD-III dated 10 Aug 22 respectively. The facility of using own scribe will only be available if option is opted by the candidate in online application form.

16.6 **Compensatory Time.** Compensatory time of 20 minutes per hour of examination will be provided to the candidates law extant guidelines who are allowed use of scribe, irrespective of the fact whether they use scribe or otherwise.

17. **Question Paper Challenge Mechanism.** Online window for inviting objection from the candidates regarding question paper and provisional answer key after completion of examination will be made available. Candidates are advised to visit *official website/* registration Portal from time to time for update, if any. Fees will be charged per objection **@ Rs 200/**.

17.1 **Normalisation.** Normalisation of CBT scores of the candidates shall be carried out in order to take into account any variation in the difficulty levels of the question papers, in case of CBT held in multiple shifts.

18. **Date/ Time/ Venue of Examination.** Exact date, time and venue of online CBT test will be communicated to the candidates through admit card/ registered mobile number/e-mail ID. Candidates are to refer website <https://sbcrecruitment.in> from time-to-time for any further instructions. **Endurance test /Skill test for FED and Skill test for CMDT will be held at Visakhapatnam only and will be intimidated separately.**

19. **Exam Result.** Exam results will be published on website.

20. **Provisional Appointment Letter.** The appointment of provisionally selected candidates will be strictly based on their relative merit position in online CBT examination only, subject to verification of documents, Medical Examination and other requirements as specified by the Government of India and Appointing Authority.

21. **Document Verification.** All documents pertaining to age, education, identity, address, category, caste validity certificate etc. will be scrutinized and verified as per extant DoP&T policy. Date and Venue for document verification will be intimated to the provisionally selected candidates on their registered mobile phone/e-mail IDs and by post.

22. **Guidelines for filling Online Application.**

22.1 Candidates are required to apply online using the website <https://sbcrecruitment.in> Before filling online application form, applicants are advised to read the guidelines.

22.2 The applicant must possess the required criteria and educational qualification as mentioned in the advertisement.

22.3 Applicants are not to send copy of application form or any document to this office. However, candidates are to take a printout of Application Form for his / her personal record. A print out of the **ADMIT CARD IS TO BE BROUGHT TO THE VENUE FAILING WHICH THE CANDIDATE WILL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION.**

22.4 If the candidates commit any mistake in filling the online application form, it cannot be corrected by SBC(V) after final submission by candidate. SBC(V) will take no responsibility of any kind for such forms.

22.5 The applicants must ensure that while filling their application form, they are providing their valid and active e-mail IDs and mobile number as SBC(V) may use either mode of communication for contacting them at different stages of recruitment process. **No change in the mobile number and e-mail ID will be allowed once entered.** SBC(V) will not be responsible for non-receipt of communication on registered mobile number/ e-mail IDs.

22.6 Candidates are requested to remember the password, if any, during registration as it is important for further login.

22.7 Candidates are strongly advised in their own interest to apply online well before the closing date and not to wait till the last date for depositing the fee to avoid the possibility of disconnection/ inability/ failure to log on the website on account of internet connectivity issue or website overload.

22.8 Applicants should not submit multiple applications for same post. However, if due to any unavoidable circumstances, any applicant submits multiple applications then he / she must ensure that the application with higher registration number is complete in all respects, which will be considered.

22.9 Candidates are advised to keep scanned copy (JPEG/JPG/PNG/PDF as applicable) of the following documents ready before proceeding to fill up the online application:-

22.10 Passport size colour photograph with light background (preferably white) without any obstacle covering/obstructing the face and eyes. The size of photograph should be between 100Kb and 150 KB.

22.11 Candidate's signature should be on a plain white paper with black ink. The signature should not be digitalized. It should be scanned copy of your own signature on paper with pen. The size of signature document should be between 80KB and 150 KB.

22.12 A copy of candidate's Caste in case applying against a reserved post (100-1000 KB).

22.13 A copy of candidate's Birth Certificate/Matriculation/SSC certificate for Date of Birth.

22.14 A copy of candidate's highest education qualification proof (100-1000 KB).

22.15 A copy of certificate duly indicating the proof of Ex-Servicemen issued by the Competent Authority (100-1000 KB).

22.16 A copy of medical certificate showing disability for PwBDs (100-1000 KB).

22.17 A copy of medical certificate for limitation to write for PwBD candidates for use of scribe, if applicable (50-200KB).

22.18 A copy of undertaking from PwBD/ PwD candidates for use of own scribe, if applicable (100-1000 KB).

22.19 A copy of undertaking from PwD candidates for use of own scribe, if applicable (100-1000 KB).

22.20 A copy of certificate showing disability of PwD candidates having less than 40% disability for use of scribe, if applicable (100-1000 KB).

22.21 A copy of medical certificate for limitation to write for PwD candidates having less than 40% disability, for use of scribe, if applicable (100-1000 KB).

22.22 Any other document, as applicable.

22.23 Provision for "Public Disclosure of Score and Ranking of Candidates" will be made available at the time of filling of online applications i.a.w DoP&T extant orders. Candidates to choose option accordingly.

23. **General Instructions/Conditions.**

23.1 The applicant should ensure that he / she fulfils the eligibility and other norms mentioned in the advertisement. Particulars furnished in the application form should be correct in all respect. If any false or incorrect information furnished by the applicant is detected at any stage, his / her candidature will be cancelled without prejudice to take legal action against him / her.

23.2 The eligibility with respect to age, educational qualification, experience etc will be determined as on the closing date for online registration. Against the essential qualification for the posts, higher qualification, if any, possessed by the candidate is also to be disclosed.

23.3 **Nationality/ Citizenship.** A candidate must be 'Citizen of India'.

23.4 In case, the candidates working in Central Government fails to produce the NOC when demanded, his / her candidature will be cancelled.

23.5 No relaxation in age limit will be provided unless the category is filled appropriately at the relevant column in the online application form.

23.6 SBC reserves the right to cancel the candidature of any candidate found indulging in any malpractice/ Unfair means or hiding any material information, misrepresenting facts or canvassing for candidature. Mobiles and other electronic gadgets are banned within the premises of the examination centres. Possession of such equipment whether in use or in switch off mode, during the examination will be considered as use of unfair means. All such candidates will be liable to be debarred from this examination as well as future examinations. A criminal proceeding may also be initiated.

23.7 Candidates are also requested to check <https://sbcrecruitment.in> websites regularly till completion of recruitment for updates / corrigendum and further instructions, if any.

23.8 The SC/ST candidates should be in possession of a latest copy of caste certificate for claiming age / other relaxation/ concessions and reservation and produce original certificate on demand.

23.9 Armed Forces personnel applying for the posts should upload an undertaking as per GOI/ DOP&T OM 36034/2/91/Estt.(SCT) dated 03 Apr 1991 to avail age relaxation/reservation.

23.10 The Persons with Benchmark Disabilities (PwBDs), who want to avail benefit of reservation and age relaxation should be in possession of disability certificate issued by the Competent Authority.

23.11 The vacancies shown above are provisional and may vary. The vacancies may be reduced/ increased or even made nil without assigning any reason thereof. The recruitment process can be modified/ cancelled/ postponed/suspended/ terminated without any notice/assigning any reasons, at any stage.

23.12 Candidates will have to make their own arrangement for lodging / boarding during the test. Candidates are advised not to bring any valuable/costly items to the examination centre as safe keeping of the same cannot be assured. SBC(V) will not be responsible for any loss in this regard.

23.13 TA/ DA is not admissible to any candidate for CBT and Skill Test.

23.14 Various format of Certificates are available at Recruitment Website <https://sbcrecruitment.in>

23.15 **Court's Jurisdiction.** In case of any dispute/ claim regarding publication of this recruitment advertisement/ CBT/ result etc it shall be within the jurisdiction of Court/ Tribunals in Visakhapatnam only.

23.16 SBC conducts detailed scrutiny of candidates' application form and supporting documents/ certificates post examination only. Therefore, issuance of Admit card to a candidate does not, in any way, endorse or convey acceptance of candidature for the post applied.

23.17 The act of candidate whereby he/ she claims candidature for a particular post applied, on the basis of documents which are different from those prescribed in the Recruitment advertisement and application form will be construed/ considered as an act of deception for misleading the department.

23.18 In the absence of Essential Qualification or any other qualification claimed as equivalent without any substantial proof from competent authority will not be considered for selection against the applied post. Candidates claiming to have only higher qualification must be in possession of prescribed essential qualification also.

23.19 No claim of the candidates for candidature against a particular post will be entertained on the basis of marks obtained in exam only, in the absence of prescribed eligibility criteria.

24. **Important Information.**

24.1 Candidates Reporting late i.e after the reporting time specified on the call letter of Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test. Though the duration of the examination is **120 minutes**, candidates may be required to be at the venue earlier for completion of various formalities such as frisking, ID verification, biometrics, logging in, instructions etc.

24.2 **Photo Identity Card.** In the examination hall the admit card along with original and valid photo identity such as Aadhaar card/ PAN Card/ Passport/ Driving Licence/Voter's Card/ Bank Passbook with Photograph should be produced to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the letter, in the Attendance List and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination.

Note:- (i) Ration card & Learners Driving License will not be considered as valid identity proof. (ii) Candidates must note that the name as appearing on the admit card (provided during the process of registration) should exactly match the name as appearing on the photo identity proof. Female candidates who have changed first/last/middle name post marriage must take special note of this. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof the candidate will not be allowed to appear for the examination. (iii) A candidate not carrying a valid and original photo identity document will not be allowed to appear for the examination.

25. **Important Instructions to Candidates.**

1.	Before applying, candidates are advised to go through the instructions given in the notice of examination very carefully.
2.	Scrutiny of applications for eligibility and other aspects at the time of online examination will be provisional and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age etc. and satisfy themselves that they are provisionally eligible for the post. Supporting documents uploaded by the candidate will be verified at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled.
3.	Candidates seeking reservation benefits available for ST must ensure that they are entitled to such reservation as per eligibility prescribed by Government of India and in the Notice. They should also be in possession of the certificates in the prescribed format as promulgated by Government of India, in support of their claim.
4.	Candidates with medical disability of 40% and more only would be considered as Persons with Benchmark Disabilities (PwBDs) and entitled to reservation for Persons with Benchmark Disabilities.
5.	Central Government Employees claiming age relaxation should produce a certificate in the prescribed format from their office at the time of document verification in respect of the length of continuous service which should not be less than three years during the period immediately preceding the closing date for receipt of application. They should remain Central Government employees till the time of appointment in the event of their selection.
6.	When application is successfully submitted, it will be accepted 'Provisionally'. Candidate should take printout of the application form for their own records. Printout of the 'Application Form' is not required to be forwarded/submitted to the SBC at any stage.
7.	Only one online application <i>iro</i> one post is allowed to be submitted by a candidate for the Examination. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Form. In case, more than one application of a candidate is detected, the SBC(V) will consider latest application. If a candidate submits multiple applications <i>iro</i> one post and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from the future examinations of the SBC.
8.	The candidates must write their name, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled as and when it comes to the notice of the SBC.
9.	Applications with illegible/ blurred Photograph/ Signature will be rejected summarily.
10.	Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances.
11.	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the SBC(V) through e-mail/ SMS.
12.	The candidates must carry at least one latest photo bearing identification proof such as Aadhaar card /PAN Card/ Passport/ Driving License/ Voter's Card/ Bank Passbook with Photograph in original to the Examination Venue, failing which they will not be allowed to appear for the same.
13.	Mobiles and other electronic gadgets including Bluetooth devices are banned within the premises of the Examination Centre. Possession of such items whether in use or in switch off mode, during the examination will be considered as use of unfair means. Candidature of such candidates will be cancelled. They will be liable for further action including initiation of criminal proceedings and debarment from SBC's examinations, as may be decided by the SBC(V).
14.	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate will be held responsible for the same and liable for suitable legal action under cyber/ IT act.
15.	The decision of the SBC(V) in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list & final allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

26. **Timelines (tentative) & Website Details:**

Recruitment Web Site	https://sbcrecruitment.in
Dates for submission of online applications	22 Aug 2026 to 14 Sep 2026
Last date and time for receipt of online applications	14 Sep 2026 (23:00 hours)
Last date and time for making online fee payment	14 Sep 2026 (23:00 hours)
Tentative Schedule of Computer Based Examination	October, 2026
Toll Free Helpline Number	+91 9513631713
Help Desk:	Displayed at registration portal

27. **Caution to all Candidates.** Candidates are advised not to fall prey to false assurance or exploitation and must not entertain or encourage unscrupulous elements in any way. It is emphasized that the CBT and the selection process will be strictly on merit in a transparent manner. Candidates are further advised to conduct themselves as a law-abiding citizen of the country and refrain from using unfair means.

28. **Disclaimer.**

28.1 The terms and conditions given in this advertisement are subject to change and should, therefore be treated as guidelines only.

28.2 The admission to appear for online examination is purely provisional and subject to the prescribed eligibility conditions.

28.3 If any candidate is issued admit card or permitted inadvertently, his/her candidature will be cancelled at any time as and when such a case is detected and no further correspondence in this regard will be entertained.

28.4 Nuances or disturbances at Exam Centre will entail disqualification of Candidature and Blacklisting of Exam Centres.

28.5 Punctuality and Timely reporting at exam centre of candidates is must for completion of various formalities.

28.6 **Canvassing in form shall be disqualified.**